



Employer / Education Reference

This form is to be completed by a current employer. If the student is not currently employed, then it can be completed by the Head of the most recently attended educational establishment.

Applicant's Name

Referee's Name

Address

Postcode

Telephone

Email

How long have you known the candidate?.....

In what capacity

1. What do you consider are the candidate's main strengths & weaknesses?

Strengths:

Weaknesses:

2. Comment on the candidate's work, their relationship with managers and peers, punctuality and attendance record.

3. Do you know any reason this candidate would be unsuitable to work with young people, children and families. E.g. history of violence, sexual abuse, criminal record? If so please explain.

4. If the candidate were accepted which area/areas of personal and/or professional practice do you think s/he will need to work on? What areas may be a source of tension/stress/conflict?

5. Please give brief details of the following:
 Any disciplinary action taken

 Any disciplinary action pending

 Number of days off sick during the last year
6. Anything else you wish to add?

Signed
Date

Can we phone/email you if we wish to follow up anything? YES / NO

Tel No.

Please return to:

CYM Ireland
 Youth Link:NI
 Farset Enterprise Park
 638 Springfield Road
 BELFAST
 BT12 7DY

Phone 028 9032 3217
 E-mail lyndsay@youthlink.org.uk (until 12 February 2016)
 or info@youthlink.org.uk (after 12 February 2016)

E-mail – this form can be e-mailed provided it is sent from the referee’s e-mail account.

“Referees should note that a copy of this reference may be made available to any Professional Practice Agency that offers, or considers offering, a place to enable the student to undertake the professional practice element of the course. Also, if required, the information contained in this reference will be released to the student.”